



# COLORADO

## Department of Regulatory Agencies

Division of Insurance

Michael Conway

### Instructions for Admittance to the List of Eligible Non-Admitted Insurers Writing Surplus Lines Insurance

The provisions of Title 10, Article 5 of Colorado law govern the placement of surplus lines insurance in the State of Colorado. Regulation 2-4-1 outlines surplus lines requirements in this State. The regulation is available on the Division's website located at: <https://doi.colorado.gov/statutes-regulations-bulletins/colorado-insurance-regulations>

**A complete application is required for an insurer to be placed on the eligible list.** Applications may be filed at any time throughout the year. However, if an insurer has not filed an application by March 1, it may not be listed on the Division's list effective July 1. Although applications will be considered after publication of the July 1 list, all approvals terminate the following June 30.

These are the requirements for a complete application:

- 1) Form F "Non-Admitted Insurers Writing Surplus Lines Insurance".  
**Please Note:** The Form F is updated twice annually (January 1 and July 1) to reflect the current year DPW, and the update to the annual fee. Therefore, please obtain the current Form F from the Division's website for each renewal and for each new company application. Renewals can be submitted beginning January 1. All renewals are due by March 1 and are required to have the 1/1/current year update at the bottom of the Form F. New company applications received between January 1 - June 30 are required to have the 1/1/current year update at the bottom of the Form F. Late renewals and new company applications received July 1 - December 31 are required to have the 7/1/current year update at the bottom of the Form F. It is the company's responsibility to ensure the required documents are submitted by the annual renewal due date of March 1.
- 2) Current copy of Certificate of Authority/Compliance from insurer state of domicile (in accordance with section 5A(2) of the Non-admitted Insurance Model Act).
- 3) Financial Statement and Schedule T - Available for review on the NAIC Website.
- 4) **FOR NEW APPLICANTS ONLY.** In the case of an insurance exchange provide evidence that the exchange meets the requirements of §10-5-108(1)(b)(II), C.R.S.

**Please mail Certificate of Authority/Compliance, and Form F with applicable fee by March 1<sup>st</sup> to:**

Colorado Division of Insurance  
Corporate Affairs  
1560 Broadway, Suite 850  
Denver, CO 80202

Inquiries: [DORA\\_ColoradolInsuranceSurplusLinesTax@state.co.us](mailto:DORA_ColoradolInsuranceSurplusLinesTax@state.co.us)

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